

Warrant for a
Special Meeting

WARRANT FOR A SPECIAL MEETING OF THE CITY COUNCIL
A Special Meeting of the City Council will be held on
Tuesday, May 31, 2016
Memorial Middle School Library
615 Rollstone Street, Fitchburg MA
Immediately following Council as a Whole Committee
which is scheduled to begin at 6:00PM

The agenda will consist of the following:

Report from Council as a Whole Committee on the following matters:

Agenda

- 94 – 2016. AN ORDER: Mayor's FY2017 Operating Budget:
\$112,944,282 General Fund
\$ 743,425 Airport
\$ 11,444,025 Wastewater
\$ 5,976,469 Water
- 95-2016. AN ORDER: Appopr. \$700,000, same to be credited to the Fiscal Year 2017 TAX
LEVY and charged against OVELAY SURPLUS.
- 96-2016. AN ORDER: Appopr. the sum of \$205,256, same to be charged against PARKING
METER/GARAGE RECEIPTS and credited to Fiscal Year 2017 accounts as follows:
Treasurer Personal Services: \$84,256
Treasurer Expenses: \$121,000
- 97-2016. AN ORDER: \$15,000, same to be charged against CEMETERY SALE OF LOTS AND
GRAVES and credited to Fiscal Year 2017 as follows:
Cemetery Personal Services: \$15,000
- 98-2016. AN ORDER: Appopr. \$743,425, same to be charged against AIRPORT RECEIPTS
RESERVED and credited to Fiscal Year 2017 Airport Fund Accounts as follows:
Personal Services: \$225,118
Expenses: \$518,307
- 99-2016. AN ORDER: Appopr. \$11,444,025, charging \$10,261,100 against WASTEWATER
ENTERPRISE FUND RECEIPTS and \$1,182,925 against WASTEWATER
ENTERPRISE RETAINED EARNINGS and crediting FY2017 Wastewater Enterprise
Fund accounts as follows:
Personal Services: \$2,223,325
Expenses: \$3,150,700
Indirect Costs: \$950,000
Debt Services: \$4,520,000
Capital Expenses: \$600,000
- 100-2016. AN ORDER: Appopr. \$5,976,469, charging \$5,870,000 against WATER ENTERPRISE
FUND RECEIPTS and \$106,469 against WATER ENTERPRISE RETAINED
EARNINGS and crediting FY2017 Water Enterprise Fund accounts as follows:
Personal Services: \$1,581,469
Expenses: \$1,410,000
Indirect Costs: \$720,000
Debt Service: \$430,000
- 101-2016. AN ORDER: That the city of Fitchburg is authorized to establish the following
(enclosed) Revolving Funds for Fiscal 2017 Pursuant to MGL ch 44, section 53E1/2 each
with a maximum annual expenditure limit of \$100,000, and in accordance with
specifications.
- 102-2016. AN ORDINANCE: Amending Chapter 44, Section 10 of the code of the City of
Fitchburg under Positions paid hourly (Parks and Recreation)

Per Order
Michael P. Kushmerek, President
By:
Anna M. Farrell
City Clerk

Roll Call

The Special meeting of the City Council was held in the Memorial Middle School Library, 615 Rollstone St., Fitchburg MA and called to order by President Kushmerek at 7:39 PM. The salute to the Flag was led by Councillor DiNatale. The Clerk called the Roll and nine (9) members were present. Councillors Bean and Bisol were absent. Board consists of 11 members. President Kushemerek read the Warrant for the Special Meeting.

The Council as a Whole Committee made the following recommendations:

- 94 – 2016. AN ORDER: Mayor's FY2017 Operating Budget:
\$112,944,282 General Fund
\$ 743,425 Airport
\$ 11,444,025 Wastewater
\$ 5,976,469 Water
(BE AMENDED TO \$112,935,282 General Fund to reflect \$9000 in approved budget reductions AND BE ADOPTED AS AMENDED)
6 in favor and 3 opposed (DiNatale, Beauchemin, Tran)
- 95-2016. AN ORDER: Apprpr. \$700,000, same to be credited to the Fiscal Year 2017 TAX LEVY and charged against OVELAY SURPLUS.
(BE ADOPTED) 6 in favor and 3 opposed (DiNatale, Beauchemin, Tran)
- 96-2016. AN ORDER: Apprpr. the sum of \$205,256, same to be charged against PARKING METER/GARAGE RECEIPTS and credited to Fiscal Year 2017 accounts as follows:
Treasurer Personal Services: \$84,256
Treasurer Expenses: \$121,000
(BE ADOPTED) 7 in favor and 2 opposed (DiNatale, Tran)
- 97-2016. AN ORDER: \$15,000, same to be charged against CEMETERY SALE OF LOTS AND GRAVES and credited to Fiscal Year 2017 as follows:
Cemetery Personal Services: \$15,000
(BE ADOPTED) 6 in favor and 3 opposed (DiNatale, Beauchemin, Tran)
- 98-2016. AN ORDER: Apprpr. \$743,425, same to be charged against AIRPORT RECEIPTS RESERVED and credited to Fiscal Year 2017 Airport Fund Accounts as follows:
Personal Services: \$225,118
Expenses: \$518,307
(BE ADOPTED) 5 in favor and 4 opposed (DiNatale, Beauchemin, Donnelly, Tran)
- 99-2016. AN ORDER: Apprpr. \$11,444,025, charging \$10,261,100 against WASTEWATER ENTERPRISE FUND RECEIPTS and \$1,182,925 against WASTEWATER ENTERPRISE RETAINED EARNINGS and crediting FY2017 Wastewater Enterprise Fund accounts as follows:
Personal Services: \$2,223,325
Expenses: \$3,150,700
Indirect Costs: \$950,000
Debt Services: \$4,520,000
Capital Expenses: \$600,000
(BE ADOPTED) 6 in favor and 3 opposed (DiNatale, Green, Tran)
- 100-2016. AN ORDER: Apprpr. \$5,976,469, charging \$5,870,000 against WATER ENTERPRISE FUND RECEIPTS and \$106,469 against WATER ENTERPRISE RETAINED EARNINGS and crediting FY2017 Water Enterprise Fund accounts as follows:
Personal Services: \$1,581,469
Expenses: \$1,410,000
Indirect Costs: \$720,000
Debt Service: \$430,000
(BE ADOPTED) 6 in favor and 3 opposed (DiNatale, Green, Tran)

FY 2017
Budget Orders

FY 2017
Budget Orders (cont)

101-2016. AN ORDER: That the city of Fitchburg is authorized to establish the following (enclosed) Revolving Funds for Fiscal 2017 Pursuant to MGL ch 44, section 53E1/2 each with a maximum annual expenditure limit of \$100,000, and in accordance with specifications.
(BE ADOPTED) 7 in favor and 2 opposed (DiNatale, Tran)

the City of Fitchburg is authorized to establish the following Revolving Funds for Fiscal 2017 pursuant to MGL Ch 44, sec. 53E1/2, each with a maximum annual expenditure limit of \$100,000, and in accordance with the following specifications:

REVOLVING FUND	PROGRAMS & PURPOSES	DEPARTMENTAL RECEIPTS	AUTHORIZATION TO EXPEND
Animal Control Police Department	Animal Health & Safety Veterinary expenses, kennel, food, part-time wages, and related activities	All related fees, fines, reimbursements, & unrestricted donations	Chief of Police
Civic Days Mayor/Recreation Department	Civic Events & Activities Advertising, contracted services, bands, fireworks, concessions supplies & materials, part-time wages, and related activities	All related fees, reimbursements, memberships & unrestricted donations	Mayor or Mayor's designee, Recreation Director
Communications Tower & Equipment Maintenance/Replacement Fire Department	Tower Equipment Maintenance Maintenance and/or replacement of the tower and its related equipment	All related rental fees	Fire Chief
Demolition Community Development	Demolition and Code Enforcement Demolition, boarding and securing, and abating public health nuisances related to abandoned or dilapidated properties as determined by city officials comprising the NICE Committee	All demolition liens, municipal abatement liens, and related insurance and other reimbursements provided they are not restricted (i.e. not CDBG, etc)	Community Development Director or designee
Public Cemetery Cemetery Department	Public Cemetery Activities Improvements to buildings, grounds, and equipment, costs related to memorialization activities, part-time wages and related activities	All related sales, rental fees, and unrestricted donations (i.e. not Trust funds, Sale of Lots and Graves, burial fees, CDBG, etc)	Cemetery Superintendent DPW Commissioner
Public Health Sustainability Board of Health	Regional Public Health District Incentive Grant (PHDIG) Costs related to regionalization efforts within the network district including personnel and related fringe benefits, contracted services, trainings, meetings, materials, supplies, travel costs, and related activities	All related reimbursement for services provided, annual membership fees, permit fees, and unrestricted donatons	Director of Public Health

REVOLVING FUND	PROGRAMS & PURPOSES	DEPARTMENTAL RECEIPTS	AUTHORIZATION TO EXPEND
Public Library Fitchburg Public Library	Public Library Activities & Events Updates to computers, printers, and other equipment related to providing service to the public and including but not limited to internet access and programs; wages to staff and custodians for overseeing non-library related events in the auditorium after hours, and any such related activities	All receipts related to library services and activities including rentals, overdue fines, processing fees, and unrestricted donations	Library Trustees or Chief Librarian
Traffic Enforcement Police Department	Traffic Enforcement Program Expenses and overtime wages devoted to increased traffic enforcement regarding motor vehicle vehicle violations in the City of Fitchburg	Limited to 25% of Civil Motor Vehicle Infraction (CMVI) fines received from Comm of Mass District Court	Chief of Police
Traffic Safety Equipment Police Department	Traffic Safety Equipment Procuring and maintaining equipment devoted to increased traffic safety in the City of Fitchburg	Limited to 25% of fees collected pursuant to the City's towing contract	Chief of Police
Senior Center Activities Council on Aging	Senior Center Activities Expenses and custodial wages related to rental of facility, costs of kitchen activities including daily coffee and pastry sales, and other such senior center events	All receipts related to senior center activities, including unrestricted donations	Executive Director of the Council on Aging
Sidewalk Department of Public Works	Sidewalk Construction and Maintenance Maintenance of existing sidewalks and construction of new sidewalks at the discretion of the DPW Commissioner	All receipts from developers resulting from Planning Board Board waivers of the sidewalk requirement for approved subdivisions	DPW Commissioner
Stormwater Maintenance Department of Public Works	Stormwater Facilities Maintenance Maintenance of existing stormwater facilities and to comply with stormwater regulations	All per-lot fees received from subdivision developers for maintenance of stormwater facilities	DPW Commissioner

FY 2017
Budget related
Ordinance

102-2016. AN ORDINANCE: Amending Chapter 44, Section 10 of the code of the City of Fitchburg under Positions paid hourly (Parks and Recreation)
(BE SENT TO A THIRD AND FINAL READING) 9 in favor 0 opposed

That Chapter 44, Section 10 of the Code of the City of Fitchburg, as most recently amended, be further amended by adding thereto the following:

UNDER POSITIONS PAID HOURLY: Effective 7/1/16

Playground Supervisor	\$15.00
Playground Instructor	\$11.00
Head Lifeguard	\$15.00
Lifeguard I	\$13.00
Lifeguard II	\$13.50
Pool Desk Attendant/Concessions	\$11.00
Splash Park Attendant	\$11.00
Temporary Seasonal Laborer/Groundskeeper	\$11.00

Report from Council as a Whole Committee as indicated above was read and accepted by the following votes:

94 – 2016. AN ORDER: Mayor's FY2017 Operating Budget:
\$112,944,282 General Fund
\$ 743,425 Airport
\$ 11,444,025 Wastewater
\$ 5,976,469 Water
ORDER ADOPTED 6 in favor and 3 opposed (DiNatale, Beauchemin, Tran)

95-2016. AN ORDER: Appopr. \$700,000, same to be credited to the Fiscal Year 2017 TAX LEVY and charged against OVELAY SURPLUS.
ORDER ADOPTED 7 in favor and 2 opposed (DiNatale, Tran)

96-2016. AN ORDER: Appopr. the sum of \$205,256, same to be charged against PARKING METER/GARAGE RECEIPTS and credited to Fiscal Year 2017 accounts as follows:
Treasurer Personal Services: \$84,256
Treasurer Expenses: \$121,000
ORDER ADOPTED 7 in favor and 2 opposed (DiNatale, Tran)

97-2016. AN ORDER: \$15,000, same to be charged against CEMETERY SALE OF LOTS AND GRAVES and credited to Fiscal Year 2017 as follows:
Cemetery Personal Services: \$15,000
ORDER ADOPTED 7 in favor and 2 opposed (DiNatale, Tran)

98-2016. AN ORDER: Appopr. \$743,425, same to be charged against AIRPORT RECEIPTS RESERVED and credited to Fiscal Year 2017 Airport Fund Accounts as follows:
Personal Services: \$225,118
Expenses: \$518,307
ORDER ADOPTED 6 in favor and 3 opposed (DiNatale, Beauchemin, Tran)

99-2016. AN ORDER: Appopr. \$11,444,025, charging \$10,261,100 against WASTEWATER ENTERPRISE FUND RECEIPTS and \$1,182,925 against WASTEWATER ENTERPRISE RETAINED EARNINGS and crediting FY2017 Wastewater Enterprise Fund accounts as follows:
Personal Services: \$2,223,325
Expenses: \$3,150,700
Indirect Costs: \$950,000
Debt Services: \$4,520,000
Capital Expenses: \$600,000
ORDER ADOPTED 7 in favor and 2 opposed (DiNatale, Tran)

Vote of the
City Council

100-2016. AN ORDER: Appopr. \$5,976,469, charging \$5,870,000 against WATER ENTERPRISE FUND RECEIPTS and \$106,469 against WATER ENTERPRISE RETAINED EARNINGS and crediting FY2017 Water Enterprise Fund accounts as follows:
Personal Services: \$1,581,469
Expenses: \$1,410,000
Indirect Costs: \$720,000
Debt Service: \$430,000
ORDER ADOPTED 7 in favor and 2 opposed (DiNatale, Tran)

101-2016. AN ORDER: That the city of Fitchburg is authorized to establish the following (enclosed) Revolving Funds for Fiscal 2017 Pursuant to MGL ch 44, section 53E1/2 each with a maximum annual expenditure limit of \$100,000, and in accordance with specifications.
ORDER ADOPTED) 7 in favor and 2 opposed (DiNatale, Tran)

the City of Fitchburg is authorized to establish the following Revolving Funds for Fiscal 2017 pursuant to MGL Ch 44, sec. 53E1/2, each with a maximum annual expenditure limit of \$100,000, and in accordance with the following specifications:

REVOLVING FUND	PROGRAMS & PURPOSES	DEPARTMENTAL RECEIPTS	AUTHORIZATION TO EXPEND
Animal Control Police Department	Animal Health & Safety Veterinary expenses, kennel, food, part-time wages, and related activities	All related fees, fines, reimbursements, & unrestricted donations	Chief of Police
Civic Days Mayor/Recreation Department	Civic Events & Activities Advertising, contracted services, bands, fireworks, concessions supplies & materials, part-time wages, and related activities	All related fees, reimbursements, memberships & unrestricted donations	Mayor or Mayor's designee, Recreation Director
Communications Tower & Equipment Maintenance/Replacement Fire Department	Tower Equipment Maintenance Maintenance and/or replacement of the tower and its related equipment	All related rental fees	Fire Chief
Demolition Community Development	Demolition and Code Enforcement Demolition, boarding and securing, and abating public health nuisances related to abandoned or dilapidated properties as determined by city officials comprising the NICE Committee	All demolition liens, municipal abatement liens, and related insurance and other reimbursements provided they are not restricted (i.e. not CDBG, etc)	Community Development Director or designee
Public Cemetery Cemetery Department	Public Cemetery Activities Improvements to buildings, grounds, and equipment, costs related to memorialization activities, part-time wages and related activities	All related sales, rental fees, and unrestricted donations (i.e. not Trust funds, Sale of Lots and Graves, burial fees, CDBG, etc)	Cemetery Superintendent DPW Commissioner
Public Health Sustainability Board of Health	Regional Public Health District Incentive Grant (PHDIG) Costs related to regionalization efforts within the network district including personnel and related fringe benefits, contracted services, trainings, meetings, materials, supplies, travel costs, and related activities	All related reimbursement for services provided, annual membership fees, permit fees, and unrestricted donations	Director of Public Health

Vote of the
City Council
(cont)

REVOLVING FUND	PROGRAMS & PURPOSES	DEPARTMENTAL RECEIPTS	AUTHORIZATION TO EXPEND
Public Library Fitchburg Public Library	Public Library Activities & Events Updates to computers, printers, and other equipment related to providing service to the public and including but not limited to internet access and programs; wages to staff and custodians for overseeing non-library related events in the auditorium after hours, and any such related activities	All receipts related to library services and activities including rentals, overdue fines, processing fees, and unrestricted donations	Library Trustees or Chief Librarian
Traffic Enforcement Police Department	Traffic Enforcement Program Expenses and overtime wages devoted to increased traffic enforcement regarding motor vehicle vehicle violations in the City of Fitchburg	Limited to 25% of Civil Motor Vehicle Infraction (CMVI) fines received from Comm of Mass District Court	Chief of Police
Traffic Safety Equipment Police Department	Traffic Safety Equipment Procuring and maintaining equipment devoted to increased traffic safety in the City of Fitchburg	Limited to 25% of fees collected pursuant to the City's towing contract	Chief of Police
Senior Center Activities Council on Aging	Senior Center Activities Expenses and custodial wages related to rental of facility; costs of kitchen activities including daily coffee and pastry sales, and other such senior center events	All receipts related to senior center activities, including unrestricted donations	Executive Director of the Council on Aging
Sidewalk Department of Public Works	Sidewalk Construction and Maintenance Maintenance of existing sidewalks and construction of new sidewalks at the discretion of the DPW Commissioner	All receipts from developers resulting from Planning Board Board waivers of the sidewalk requirement for approved subdivisions	DPW Commissioner
Stormwater Maintenance Department of Public Works	Stormwater Facilities Maintenance Maintenance of existing stormwater facilities and to comply with stormwater regulations	All per-lot fees received from subdivision developers for maintenance of stormwater facilities	DPW Commissioner

102-2016. AN ORDINANCE: Amending Chapter 44, Section 10 of the code of the City of Fitchburg under Positions paid hourly (Parks and Recreation)
(BE SENT TO A THIRD AND FINAL READING) 9 in favor 0 opposed


That Chapter 44, Section 10 of the Code of the City of Fitchburg, as most recently amended, be further amended by adding thereto the following:

UNDER POSITIONS PAID HOURLY: Effective 7/1/16

Playground Supervisor	\$15.00
Playground Instructor	\$11.00
Head Lifeguard	\$15.00
Lifeguard I	\$13.00
Lifeguard II	\$13.50
Pool Desk Attendant/Concessions	\$11.00
Splash Park Attendant	\$11.00
Temporary Seasonal Laborer/Groundskeeper	\$11.00

The meeting adjourned at 8:12 P.M.

Respectfully Submitted,


Anna M. Farrell, City Clerk